

EVENTS



TABLE OF CONTENTS

Introduction
Community Events
BridalPage 3
Business
Community
Employment
FamilyPage 22
Food/Drink
Health/WellnessPage 32
Home and Garden
MusicPage 37
Sports and Outdoors
Students
Women's
Event Partnerships/Sponsorships
Event Best Practices and Helpful Tips Page 57
White Paper: Generate Revenue for your
News Media Organization Through Events
Sample Event Sponsorship Form

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INTRODUCTION

•	As news media companies across Pennsylvania identify new opportunities to generate revenue for their organizations, many have found success by organizing marketing events in their local communities. From a large-scale business expo to a more intimate luncheon honoring high-achieving students, Pennsylvania's newspapers have capitalized on their strengths by finding yet another meaningful and lucrative way to connect with their readers.
•	Several of our members have shared their community event experiences with us, and we are pleased to pass those along to you. We hope they serve as an inspiration for you to launch your own special event in your marketplace.
•	you to launch your own special event in your marketplace.
•	We would like to extend our gratitude to the following Pennsylvania newspapers for sharing their valuable experiences with us:
•	Altoona Mirror
•	Beaver County Times
•	Bucks County Courier Times (Levittown)/The Intelligencer (Doylestown)
	Daily American (Somerset)
	Erie Times-News
	GantDaily.com (Clearfield)
•	Intelligencer Journal/Lancaster New Era
•	Jewish Exponent (Philadelphia)
•	Observer-Reporter (Washington)
•	Philadelphia Weekly Bitteleurgh Triburg Powiew
•	Pittsburgh Tribune-Review Press Enterprise (Bloomsburg)
•	Reading Eagle
	South Philly Review
	The Almanac (McMurray)
•	The Express (Lock Haven)
•	The Forest City News
•	The Herald (Sharon)
•	The Legal Intelligencer (Philadelphia)
•	The Morning Call (Allentown)
	The Philadelphia Tribune
	The Record-Argus (Greenville)
•	The Republican-Herald (Pottsville)
•	The Sentinel (Lewistown)
•	The Times News (Lehighton)
•	The Times-Tribune (Scranton)
	The Tribune-Democrat (Johnstown)

Bridal

Bridal Expo *The Sentinel* (Lewistown)

Bridal Fair Press Enterprise (Bloomsburg)

Bridal Show Reading Eagle

Bridal Showcase

The Tribune-Democrat (Johnstown)

Bucks County Bridal Expo

Bucks County Courier Times/ The Intelligencer (Levittown/Doylestown)

Perfect Match

Bucks County Courier Times/ The Intelligencer (Levittown/Doylestown)

> Times Bridal Fair Beaver County Times/ Allegheny Times (Beaver)

Brides today are spending a lot of money on their weddings. A recent study conducted by TheKnot.com and WeddingChannel.com concluded that the average wedding will cost \$28,427. Approximately 1 in 8 brides (13%) are spending more than \$40,000 on their nuptials, and nearly 1 in 4 (23%) didn't even have a budget.

December is the most popular month to get engaged, and June and September are the most popular months in which to get married. The average length of an engagement is fourteen months.

A survey conducted by TheWeddingReport.com revealed that 40% of engaged couples rely on wedding/bridal shows and events to help them plan their wedding.

Capitalize on the excitement of holiday-season engagements by holding your bridal show in January or February, and be sure to include activities for bridesmaids, mother-of-the bride/groom and other close family members and friends to increase attendance and ticket sale revenue.

Contact the following sponsor categories to secure revenue for your bridal event – they are sure to say "I do."

- Apartment complexes
- Bachelor/Bachelorette party facilities
- Bakeries
- Banks
- Bridal boutiques
- Caterers
- Day spas
- Destination wedding resorts
- Disc jockeys
- Florists
- Furniture stores
- Houses of worship
- Housing builders

- Invitation retailers
- Jewelry stores
- Limousine companies
- Party entertainers
- Real estate agents
- Reception bands
- Reception halls
- Shoe stores
- Travel agents
- Tuxedo rental companies
- Videographers
- Wedding event planners
- Wedding photographers



The Sentinel (Lewistown)

Sponsor: Bridal shop Target audience: Women 18 and above Date: February Planning: 9 months Cost of attendance: No charge Attendance: 101 - 200 Cost to host event: Under \$1,000 Covered by sponsorships: 100% Net profit: \$2,500 - \$5,000 Staffing: 6 - 10 newspaper employees How promoted: House print and website ads, radio, online, Facebook, Twitter





Bridal Fair

Press Enterprise (Bloomsburg)

Target audience: Engaged couples Date: February Planning: 5 months Cost of attendance: \$1 - \$10 Attendance: 401 - 500 Cost to host event: \$1,000 - \$2,500 Covered by sponsorships: 0% Net profit: \$10,000 - \$15,000 plus revenue from ad sales in bridal booklet

Staffing: 1 - 5 newspaper employees

How promoted: House print and website ads, online, Facebook



Revenue opportunity: Charge for vendor space and require participants to place an ad in the bridal booklet and provide a door prize.

Tip: Location should have separate space for two different fashion shows and a designated area for bridal vendors. Door prize giveaway should be done at the conclusion of the event to help retain the audience. Pre-sell set number of tickets to drive early sales and avoid overcrowding at the event. Do not permit children under the age of 8 to avoid distraction and strollers.

BRIDAL SHOW

Reading Eagle

Sponsors: Travel agencies, bridal dress shops, reception facilities
Target audience: Engaged couples
Date: Fall
Planning: 6 months
Cost of attendance: No charge
Attendance: 301 - 400
Net profit: \$10,000 - \$15,000
Staffing: 1 - 5 newspaper employees
How promoted: House print and website ads, radio



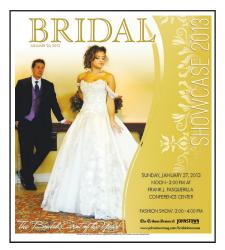
BRIDAL SHOWCASE

The Tribune-Domocrat (Johnstown)

Sponsors: Bridal service providers Target audience: Women 25 - 34 Date: January Planning: 6 months Cost of attendance: \$1 - \$10 Attendance: 401 - 500 Cost to host event: \$2,500 - \$5,000 Covered by sponsorships: 0% Net profit: Over \$25,000 Staffing: 11 - 15 newspaper employees

How promoted: House print and website ads, radio, online, mobile, Facebook, other social media

Tip: Promote event through social media since target audience is heavy user. Including a free gift with admission cost will increase attendance at event.



BUCKS COUNTY BRIDAL EXPO

Bucks County Courier Times (Levittown)/The Intelligencer (Doylestown)

Event: Organized with banquet facility Sponsors: More than 15 - including wedding service providers Target audience: Adults 18 and above Date: February Planning: 6 months Cost of attendance: \$1 - \$10 Attendance: 1,501 - 2,000

Staffing: 11 - 15, combination of newspaper employees/temporary workers

How promoted: House print and website ads, Facebook, Twitter



PERFECT MATCH

Bucks County Courier Times (Levittown)/The Intelligencer (Doylestown)

Engaged couples posted stories about their relationships online and readers were asked to vote for their favorites. Finalists were invited to participate in a "Dating Game" like contest at a local venue to determine who would win the grand prize wedding package including reception location, photographer, florist and more.

Event: Organized with local banquet facility Sponsors: More than 15 including wedding product and service providers Target audience: Adults 18 and above Date: Spring Planning: 3 months Cost of attendance: No charge Attendance: 201 - 300 Staffing: 6 - 10 newspaper employees

How promoted: House print and website ads, Facebook, Twitter



TIMES BRIDAL FAIR

Beaver County Times/Allegheny Times (Beaver)

Sponsors: Bridal shops, photographers, caterers Target audience: Women 25 - 34 Date: January Planning: 6 months Cost of attendance: \$1 - \$10 Attendance: 601 - 700 Cost to host event: \$5,000 - \$7,500 Covered by sponsorships: 31% - 40% Net profit: \$7,500 - \$10,000 Staffing: 6 - 10 newspaper employees How promoted: House print and website ads, Facebook,

Twitter, guerilla marketing



BUSINESS

Bucks County Forty Under 40

Bucks County Courier Times/ The Intelligencer (Levittown/Doylestown)

Commitment to Erie Awards *Erie Times-News*

> **Diversity** The Legal Intelligencer (Philadelphia)

The Farm/City Unity Awards Event Reading Eagle

Lawyers on the Fast Track The Legal Intelligencer (Philadelphia)

Managing Partners Breakfast

The Legal Intelligencer (Philadelphia)

Philadelphia's Most Influential African Americans Reception and Awards Program The Philadelphia Tribune

Reimagining Main Street Seminar Series

Digital Division of the Observer-Reporter (Washington)

Smart Marketing Wise Investment Seminar Pittsburgh Tribune-Review

Women Achieving Luncheon

The Philadelphia Tribune

Women in Law *The Legal Intelligencer* (Philadelphia) A business-themed marketing event allows business executives and companies in your community to be recognized and honored for their commitment to business growth, professional excellence and community service. Potential themes include:

- Best Places to Work Awards
- Forty under 40 Awards
- Fastest Growing Companies Awards
- Thirty under Thirty Awards
- Business of the Year Awards
- Women of Influence
- Entrepeneurship Conference
- Celebrating Inclusion in the Workplace
- Business Expo
- Outstanding Directors Awards

Boost your bottom line by securing vendors and sponsors for your event. These could include:

- Accounting firms
- Auto dealers
- Business clothing retailers
- Cable/Internet providers
- Caterers
- Community banks
- Computer hardware/software companies
- Credit unions
- Energy companies
- Healthcare companies
- Hotels
- Investment companies
- Law firms
- Office supply stores
- Phone service providers
- Restaurants

BUCKS COUNTY FORTY UNDER 40

Bucks County Courier Times (Levittown)/The Intelligencer (Doylestown)

Celebrating Bucks County's successful, dynamic men and women, under age 40, who shine in the workplace and community.

Event: Organized with banquet facility Sponsors: 4 Target Audience: Adults 25 - 34 Date: October Planning: 3 months Cost of attendance: \$31 - \$40 Attendance: 201 - 300 Staffing: 6 - 10 newspaper employees How promoted: House print and website ads, Facebook, Twitter



COMMITMENT TO ERIE AWARDS

Erie Times-News

Honors local companies, both large and small, whose stories might not otherwise be known. They are businesses that are working to create jobs, support local charities, and stay local by choosing to work with other Erie businesses.

Sponsors: 12 – including technology, insurance, cable, beverage, healthcare, electronics, entertainment and non-profit organizations

Target Audience: Adults 35 - 44

Date: Fall

Planning: 10 months

Cost of attendance: \$50 - \$100

Attendance: 301 - 400

Cost to host event: \$15,000 - \$20,000

Covered by sponsorships: 100%

Net profit: Over \$25,000

Staffing: 6 - 10 newspaper employees

How promoted: House print and website ads, billboards and online



DIVERSITY

The Legal Intelligencer (Philadelphia)

Honors diverse professionals who have achieved distinction among their peers in the legal community. Articles and a roundtable discussion of key diversity issues are featured.

Sponsors: 3 – including legal vendors and law firms

Target Audience: Adults 45 - 54 Cost of attendance: More than \$100 How promoted: House print ads and online

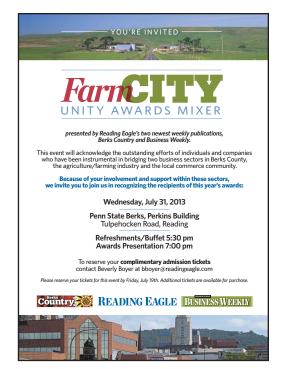


THE FARM/CITY UNITY AWARDS EVENT

The Reading Eagle

Acknowledges the outstanding efforts of individuals and companies who have been instrumental in bridging two predominant business sectors in Berks County, the agriculture/farming industry and the local commerce community.

Sponsors: 10 Date: July



LAWYERS ON THE FAST TRACK

The Legal Intelligencer (Philadelphia)

This annual event highlights the next generation of Pennsylvania attorneys, those who are already making an impact on the legal community and will only grow in stature as they advance in their careers.

Sponsors: 3 – including legal vendors and law firms

Target Audience: Adults 35 - 44

Date: Winter

Cost of attendance: More than \$100

How promoted: House print ads, online, mobile, Facebook, Twitter, other social media



MANAGING PARTNERS BREAKFAST

The Legal Intelligencer (Philadelphia)

Held in both Philadelphia and Pittsburgh, this event gathers the region's law firm leaders for a networking and information session filled with useful business intelligence.

Sponsors: 3 – including legal vendors and law firms
Target Audience: Adults 45 - 54
Cost of attendance: More than \$100
How promoted: House print ads and online



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Philadelphia's Most Influential African Americans Reception and Awards Program

The Philadelphia Tribune

Honors Philadelphia's Most Influential African Americans, including elected officials, education leaders, businesspersons, community activists and labor leaders. It's an opportunity to acknowledge and recognize men and women who make a difference in our community and who have historically been denied that same opportunity.

Date: September Attendance: 401 - 500



Reimagine Main Street Seminar Series

Digital Division of the Observer-Reporter (Washington)

Educational seminars highlighting the use and application of social media for business are offered to local organizations.

Sponsors: Self-sponsored Target Audience: Business owners/professionals Date: November Planning: 2 months Cost of attendance: No charge Attendance: 120 Cost to host event: Under \$1,000 Net profit: 20 new clients How promoted: House print ads, online and social media



SMART MARKETING/WISE INVESTMENT SEMINAR

Pittsburgh Tribune-Review

A free seminar that provides direction as to the most effective way to use direct mail to get your message into the hands of your target audience; a discussion on the use of digital, electronic, print and social media with a focus on what the best mix would be for your company's success.

Event: Done in conjunction with a local Chamber of Commerce Target Audience: Adults 18 and above Date: Winter Planning: 6 months Cost of attendance: No charge Attendance: 1 - 25 Cost to host event: Under \$1,000 Covered by sponsorships: 0% Net profit: Under \$1,000 Staffing: 6 - 10 newspaper employees How promoted: House print ads, house website ads, direct mail, Facebook and guerilla marketing



Women Achieving Luncheon

The Philadelphia Tribune

The Philadelphia Tribune's Women Achieving Luncheon, formerly known as the "Women on the Move" luncheon, salutes African-American women and the achievements they have made in corporate America.

> Date: May Attendance: 201 - 300





The Legal Intelligencer (Philadelphia)

Recognizes the most accomplished and influential women in the Pennsylvania legal community and provides helpful tools, career advice and a roundtable discussion focusing on the challenges women face in today's marketplace.

Sponsors: 3 – including legal vendors and law firms
Target Audience: Adults 45 - 54
Cost of attendance: More than \$100
How promoted: House print ads and online



Community

Christopher J. Perry/Carter G. Woodson Black History Luncheon The Philadelphia Tribune

> Flyfest Intelligencer Journal/ Lancaster New Era

Forest City Area Distinguished Citizen Awards The Forest City News

> Indoor Yard Sale Daily American (Somerset)

NIE Used Book Sale The Republican-Herald (Pottstown)

Outstanding Young Citizen Awards Pittsburgh Tribune-Review

> PA Oktoberfest The Times-Tribune (Scranton)

Purse Auction Observer-Reporter (Washington)

Times Tower Lighting Holiday Event The Times-Tribune (Scranton) In addition to reaching readers by reporting the news, news media organizations also connect with their readership via community engagement. What better way to engage your community than with a community-based event? From block parties to used book sales, events that bring the community together are a win-win for newspapers. Community events give your organization an opportunity to connect with both readers and non-readers.

Community-focused event vendors and sponsors may include:

- Attorneys
- Banks/Credit unions
- Beverage distributors
- Car dealerships
- Chambers of Commerce
- Colleges/Universities
- Community groups
- Event and expo centers
- Grocery stores
- Human service organizations
- Libraries
- Local government agencies
- Local media outlets
- Local politicians/Elected officials
- Local restaurants and retailers
- Non-profit organizations
- Visitors bureau

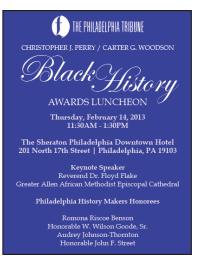
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CHRISTOPHER J. PERRY/CARTER G. WOODSON Black History Luncheon

The Philadelphia Tribune

Annual learning experience and networking opportunity for more than 350 guests; an informative program covering key points in Philadelphia's African-American history.

Event: Organized alone Date: February Attendance: 350+



FLYFEST

Intelligencer Journal/Lancaster New Era

A downtown block party in Lancaster City complete with live music, entertainment, games, food and drink.

Event: Organized alone; sponsorships and vendor booths provide revenue

Sponsors: 6 – including auto dealers, beverage distributors, yellow cab and media

Target Audience: Adults 18 and above

Date: August

Planning: One year

Cost of attendance: \$11 - \$20

Cost to host event: \$20,000 - \$25,000

Covered by sponsorships: 81% - 90%

Net profit: \$7,500 - \$10,000

Staffing: 16 - 20 newspaper employees

How promoted: House print and website ads, radio, online, Facebook and Twitter



FOREST CITY AREA DISTINGUISHED CITIZEN AWARDS

The Forest City News

A group comprised of the heads of local civic groups and governmental bodies (usually 12 people) convene to vote on candidates nominated for the Forest City Area Distinguished Citizen Awards. They are to be honored for their lifetime contributions to our communities and, for former residents, for their contributions to their professions and "to making this world a better place in which to live." The winners are then presented with plaques and other citations at the town's annual community festival.

Event: In association with Greater Forest City Business Alliance

Sponsors: 5 – including local major businesses Target Audience: Adults 55 and above Date: Summer Planning: 3 months Cost of attendance: No charge Attendance: 76 - 100 Cost to host event: Under \$1,000 Covered by sponsorships: 100% Net profit: Under \$1,000 Staffing: 1 - 5 newspaper employees How promoted: House print ads





Daily American (Somerset)

An indoor yard sale held at a local high school featuring more than 30 vendors selling a wide variety of items.

Event: Organized alone Target Audience: Adults 18 and above Date: March Planning: 3 months Cost of Attendance: No charge Attendance: 101 - 200 Cost to host event: Under \$1,000 Net profit: \$1,000 - \$2,500 Staffing: 6 - 10 newspaper employees How promoted: House print ads and house website ads



NIE USED BOOK SALE

The Republican-Herald (Pottstown)

A multi-day book sale wherein book lovers can purchase used books and other media items of all categories at low prices. Books are donated by newspaper readers or donated by a professional book buyer. Funds go to the newspaper's NIE program. Newspaper employees and volunteers collect, sort, display and sell used books.

Date: August Planning: 5 months Cost of attendance: No charge Net profit: Over \$25,000 Staffing: 11 - 15 newspaper employees How promoted: House print and website ads, radio, mobile and Facebook

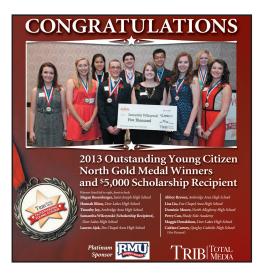


OUTSTANDING YOUNG CITIZEN AWARDS

Pittsburgh Tribune-Review

Annual awards program that recognizes the achievements of local middle and high school students in Western Pennsylvania. These outstanding young citizens are nominated based on their character, academic achievements and community service work. Nominated students attend an awards banquet, where 10 students are awarded with the Outstanding Young Citizen's Gold Medals.

Event: Organized solely by Trib Total Media, Inc. Sponsors: 1 – college/university Target Audience: Families with school-age children Date: Spring Planning: One year Cost of attendance: No charge Attendance: 501 - 600 Cost to host event: Over \$25,000 Covered by sponsorships: 1% - 10% Net profit: Under \$1,000 Staffing: 6 - 10 newspaper employees How promoted: House print and website ads and guerilla marketing



PA OKTOBERFEST

The Times-Tribune (Scranton)

Pennsylvania's largest Oktoberfest, held in September at Mohegan Sun at Pocono Downs. Three days of food, entertainment, and of course, beer.

Event: PA Oktoberfest held in conjunction with Mohegan Sun at Pocono Downs Sponsors: 7 – including local beer distributors and car dealerships Target Audience: Adults 45 - 54 Date: Fall Planning: One year Cost of attendance: \$1 - \$10 Attendance: More than 2,500 Cost to host event: Over \$25,000 Covered by sponsorships: 11% - 20% Net profit: Over \$25,000



How promoted: House print and website ads, radio, billboards, online, mobile, Facebook and Twitter



PURSE AUCTION

Observer-Reporter (Washington)

Staffing: 1 - 5 newspaper employees

The proceeds from the auction benefit "No Place to Call Home" in support of the homeless in Washington and Greene counties, Pa.

Sponsors: Local retailers and community members

Target Audience: Women 25 - 54

Date: October

Planning: 3 months

Cost of attendance: \$25

Attendance: 200

How promoted: House print ads, online, social media

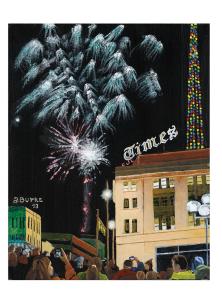


TIMES TOWER LIGHTING HOLIDAY EVENT

The Times-Tribune (Scranton)

Annual holiday season event during which the radio tower is set aglow with strands of multi-colored Christmas lights. The event includes music, food and fireworks.

Event: Organized alone Sponsors: 5 – including local attorneys, banks and car dealerships Target Audience: Families with school-age children Date: Winter Planning: 3 months Cost of attendance: No charge Attendance: 2,000 - 2,500 Cost to host event: \$5,000 - \$7,500 Covered by sponsorships: 81% - 90% Net profit: \$1,000 - \$2,500 Staffing: 1 - 5 newspaper employees How promoted: House website ads, radio, billboards, online, mobile, Facebook and Twitter



A SCRANTON TIMES CHRISTMAS Scranton, pennsylvania Acrylic: @ 2013 Austin J. Burke

Employment

Career Expo Observer-Reporter (Washington)

Career Fair Erie Times-News The unemployment rate in Pennsylvania has been hovering around the 8% mark for the past couple of years, indicating that there are many people across the state looking for a job. Hosting an employment event allows you to connect with a large number of local and regional businesses in your market area and gives your publication valuable exposure to those in attendance.

Consider including sponsored informational sessions at your event to help job-seekers better prepare themselves for securing an offer of employment. Topics may include:

- Writing a winning resume
- Preparing for an interview
- Professional networking
- Planning for a career change
- Getting the training you need
- Dressing for success

The list of potential sponsors for an employment-related event is virtually limitless; however, these are the most popular categories of business that participate in these events:

- Accounting services
- Amusement/Theme parks
- Architectural services
- Armed Forces
- Auto dealerships
- Banks
- Builders
- Casinos
- Caterers
- Colleges
- Data processing services
- Day care services
- Delis
- Department stores
- Dieticians
- Electricians

- Employment agencies
- Engineering firms
- Grocery stores
- Health insurance companies
- Heating and cooling dealers
- Hospitals
- Hospitality organizations
- Laboratories
- Landscaping/Lawn services
- Manufacturing facilities
- Mobile/Wireless communications retailers
- Non-profit organizations
- Plumbing contractors
- Restaurants
- Retailers



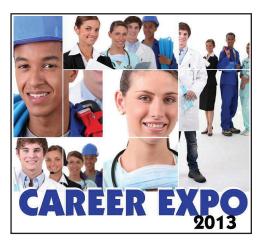
CAREER EXPO

Observer-Reporter (Washington)

Job-seekers meet employers from growing industries, including Oil & Gas, Energy, Healthcare, Financial, Insurance, Trucking, Food & Restaurant, Manufacturing, Human Services, Environmental, and more.

Event: Organized alone Sponsors: 35 Target audience: Adults 18 and above, HR Recruiters Date: Spring and Fall Planning: 1 month Cost of attendance: No charge to attendees, various sponsorship levels for vendors Attendance: 400 Cost to host event: \$1,001 - \$2,500 Covered by sponsorships: 100% Net profit: \$1,001 - \$2,500





CAREER FAIR

Erie Times-News

The region's largest career fair offering free admission, free parking, resume coaching and the opportunity to connect face-to-face with over 80 local employers and educators.

Event: Organized alone

Sponsors: 8 – including employment, technology, health system, business system and transportation companies Target audience: Adults 18 and above Date: Summer Planning: 10 months Cost of attendance: No charge Attendance: 2,001 - 2,500 Cost to host event: Over \$25,000 Covered by sponsorships: 21% - 30% Net profit: Over \$25,000 Staffing: 11 - 15 newspaper employees How promoted: House print and website ads, cable, radio, billboards, online, Facebook



FAMILY

Baby, Toddler and Kids Expo

Intelligencer Journal/ Lancaster New Era

Central PA Pet Expo Altoona Mirror

Kids Expo Erie Times-News

Super Hero Day Altoona Mirror

Times Prom and Graduation Show Beaver County Times (Beaver)

Whether you're the parent of a tyke toddling through the house or someone who's preparing their high school student to leave the nest, a family-focused marketing event gives parents and their children the opportunity to engage in activities, and with businesses, that can help educate and prepare them for whatever is next.

Family-focused event vendors and sponsors may include:

- Agility trainers
- Animal hospitals
- Animal rescue organizations
- Animal shelters
- Baby/Toddler activity centers
- Bakeries
- Banks
- Beauty schools
- Birthday party venues
- Candy shops
- Caterers
- Card shops/Stationary stores
- Colleges
- Cosmetics stores
- Cupcake/Cookie bakers
- Day care centers
- Day spas
- Diaper services
- Dog day care centers
- Dog parks
- Dog trainers
- Event facilities
- Financial planners
- Florists
- Framing stores
- Hair salons
- Home party representatives
- Jewelry stores

- Kennels
- Kennel Clubs
- Limousine services
- Meal preparation companies
- Musicians/Disc jockeys
- Nail salons
- Nursing schools
- Party entertainers
- Party supply stores
- Pediatricians
- Pediatric dentists
- Personalization/Engraving stores
- Pet groomers
- Pet obedience schools
- Pet supply stores and retailers
- Pet therapists
- Private lesson providers
- Prom dress shops
- Recreational activities facilities
- Rental centers
- Technology schools
- Toy stores
- Travel agents
- Tuxedo rental companies
- Veterinarians



BABY, TODDLER AND KIDS EXPO

Intelligencer Journal/Lancaster New Era

Providing plenty of kid-friendly fun including face painting, nail painting, a visit by some alpacas, a rodeo race featuring foot-powered ride-on horses, a diaper derby and a kids' fitness area, plus special appearances by Barney, Angelina Ballerina and a ventriloquist.

Event: Organized alone **Sponsors:** 5 - including healthcare systems, auto dealer, Chicco and media partners

Target Audience: Families with infants and toddlers

Date: Spring

Planning: One year

Cost of attendance: \$1 - \$10

Attendance: More than 2,500

Cost to host event: \$20,000 - \$25,000

Covered by sponsorships: 41% - 50%

Net profit: Over \$25,000

Staffing: More than 25 newspaper employees



How promoted: House print and website ads, broadcast television, cable, radio, online, Facebook, Twitter



Central PA Pet Expo

Altoona Mirror

A fun day for the whole family filled with pet education, demonstrations, contests, exhibits, pet vendors, animal rescue groups and special guest appearances

Event: Organized alone; uses one floor of a local convention center for one day

Sponsors: 3 – including national chain pet stores (Petco), local kennel club and pet product retailers

Target Audience: Adults 35 - 44

Date: October

Planning: One year

Cost of attendance: \$1 - \$10

Attendance: More than 2,500

Cost to host event: \$5,000 - \$7,500

Covered by sponsorships: 11% - 20%

Net profit: \$5,000 - \$7,500

Staffing: 6 - 10 newspaper employees

How promoted: House print and website ads, cable, radio, billboards, online, mobile, Facebook and Twitter





KIDS EXPO

Erie Times-News

Parents and children can visit with exhibitors to learn more about everything from nutrition to summer camps, and enjoy lots of fun activities and a free bounce zone.

Event: Organized alone but received help with the character appearances from local public media company Sponsors: 2 – including the YMCA and WQLN Target Audience: Women 25 - 34 Date: Spring Planning: 6 months Cost of attendance: No charge Attendance: More than 2,500 Cost to host event: \$2,500 - \$5,000 **Covered by sponsorships:** 100% Net profit: \$2,500 - \$5,000 Staffing: 1 - 5 newspaper employees How promoted: House print and website ads, billboards, online, Facebook





SUPER HERO DAY

Altoona Mirror

Children dress as their favorite super hero and enjoy games and activities, including an obstacle course, bounce house, and parade along with visits from Batman, Superman, the Green Lantern, local firefighters, policemen and military service personnel.

Event: Organized alone – held at convention center Sponsors: 3 - including local retailers and social service groups Target Audience: Adults 25 - 34 Date: Spring Planning: 6 months Cost of attendance: \$1 - \$10 Attendance: 1.001 - 1.500 Cost to host event: \$2,500 - \$5,000 **Covered by sponsorships:** 41% - 50% Net profit: \$5,000 - \$7,500 Staffing: 6 - 10 newspaper employees How promoted: House print and website ads, cable, radio,

billboards, online, mobile, Facebook, Twitter

TIMES PROM & GRADUATION SHOW

Beaver County Times (Beaver)

One-stop shopping for high school students and their parents, featuring hot new prom fashions modeled by area high school students and everything needed for a great

graduation celebration. Ticket holders can donate their gently used prom dresses to Cinderella's Closet and receive a certificate for \$50 off a new prom dress.

Sponsors: 3 – including dress shops, limousine services and caterers

Target Audience: Adults 18 and above

Date: January

Planning: 6 months

Cost of attendance: \$1 - \$10

Attendance: 401 - 500

Cost to host event: \$5,000 - \$7,500

Covered by sponsorships: 21% - 30%

Net profit: \$5,000 - \$7,500

Staffing: 6 - 10 newspaper employees

How promoted: House print and website ads, Facebook, Twitter, guerilla marketing, promotion at local high schools



Food and Drink

Electric City Craft BrewFest

The Times-Tribune (Scranton)

> Erie Cooks! Erie Times-News

Fall Harvest Cooking Show The Express

(Lock Haven)

Food & Spirits Festival Intelligencer Journal/ Lancaster New Era

Pizza Olympics South Philly Review

Taste of Home Cooking School Intelligencer Journal/ Lancaster New Era

Taste of Home Cooking School The Sentinel (Lewistown)

Taste of the Alleghenies Altoona Mirror

> **Taste of Philly** *Philadelphia Weekly*

Times Fall Expo and Taste of Home Cooking Show

Beaver County Times (Beaver) Spending time with family and friends was at the top of the list for adults who were asked what they liked to do best in their leisure time, according to Bear Stearns' exclusive leisure trends survey, and dining or having drinks together is a popular way in which to do so.

Twenty-nine percent of American adults said they will cut spending in other places in order to dine out, according to a Harris Interactive study.

Alcohol consumption is also robust. A Morningstar analysis found that Americans have developed a taste for a wider variety of spirits, rather than just the mainstream bottles. Popular television shows like HBO's "Sex and the City" helped rekindle the cocktail culture. Increased competition from alcoholic beverages, like fine wines, vodka, cocktails and whiskey, have nipped at beer's popularity. While light beers are among the hardest hit, craft and imported beers appear to be bucking that trend.

What type of event can your newspaper launch to cater to this audience? The possibilities are endless for options that will allow participants to eat, drink and be merry!

The following sponsor categories are sure to come to the party:

- Appliance stores
- Bakeries
- Bars
- Beer distributors
- Caterers
- Coffee shops
- Cookie/Cupcake baker
- Cooking schools
- Delis
- Dieticians
- Furniture stores
- Grocery stores
- Home party representatives
- Hospitals

- Housewares stores
- Ice cream shops
- Kitchen supply stores
- Night clubs
- Party supply centers
- Personal chefs
- Rental centers
- Restaurants
- Specialty food stores
- Take out restaurants
- Taxi services
- Wine and liquor stores
- Wineries
- Women's apparel stores

ELECTRIC CITY CRAFT BREWFEST

The Times-Tribune (Scranton)

Sample some of the nation's best craft beers, including locally brewed favorites, as well as food tastings from local restaurants. Attend sessions offered by Beer School including "Beer for the Wine Snob," "Puckering Up to Sour Beers," and home brewing workshops. For safety, a discounted designated-driver pass is available, local hotels offer special rates to festival-goers, and cab companies are on standby.

Event: Organized in conjunction with The Scranton **Cultural Center Sponsors:** 5 – including local beer distributors and car dealerships Target audience: Adults 25 - 34 Date: Spring Planning: 6 months Cost of attendance: \$31 - \$40 Attendance: 1,501 - 2,000 Cost to host event: Over \$25,000 **Covered by sponsorships:** 11% - 20% Net profit: \$10,000 - \$15,000 **Staffing:** 1 - 5 newspaper employees How promoted: House print and website ads, cable, radio, billboards, online, mobile, Facebook, Twitter, guerilla marketing



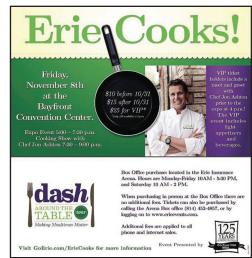


ERIE COOKS!

Erie Times-News

A new event in partnership with Dash (PARADE Magazine). This entertaining live cooking show will feature Executive Chef Jon Ashton who will showcase simple, fast and delicious meals during a 90-minute cooking demonstration. A variety of vendors round out the expo event.

Event: Organized booth expo alone but Dash organizes the live cooking show Sponsors: 1 – Culinary Institute Target audience: Women 35 - 44 Date: November Planning: One year Cost of attendance: \$1 - \$10 Attendance: TBD Staffing: 1 - 5 newspaper employees How promoted: House print and website ads, billboards, online, Facebook



FALL HARVEST COOKING SHOW

The Express (Lock Haven)

Chefs from local restaurants and hospital-sponsored dieticians make presentations and provide samples. Vendors offer information and items for purchase to those attending the event. Prizes are awarded, including a kitchen range/stove.

Event: Organized on own Sponsors: 4 – including local hospital and food and kitchen-related retailers Target audience: Women 45 - 54 Date: Fall Planning: 6 months Cost of attendance: \$21 - \$30 Attendance: 301 - 400 Cost to host event: Under \$1,000 Covered by sponsorships: 100% Net profit: \$5,000 - \$7,500 Staffing: 6 - 10 newspaper employees



How promoted: House print and website ads, direct mail, online, Facebook **Tip:** Hire a video/audio production company to broadcast the presentation live at the venue.



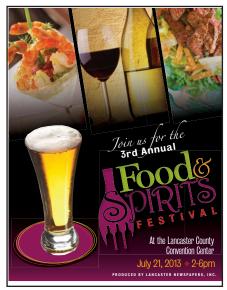
FOOD & SPIRITS FESTIVAL

Intelligencer Journal/Lancaster New Era

This festival showcases local restaurants, food vendors, vineyards, microbreweries, distilleries, art galleries and more and targets those who enjoy good food, fine wine, craft beer and lively music. Along with showcasing the talents of local chefs, the festival features celebrity chef demonstrations.

Event: Organized on own – sponsorships and vendor booths provide revenue Sponsors: 5 – including an auto dealer, wholesale food provider, jeweler and media partners Target audience: Adults 35 - 44 Date: July Planning: One year Cost of attendance: \$41 - \$50 Attendance: 1,501 - 2,000 Cost to host event: Over \$25,000 Covered by sponsorships: 11% - 20% Net profit: Over \$25,000 Staffing: 21 - 25 newspaper employees How promoted: House print and website ads, cable, radio,

online, Facebook, Twitter





PIZZA OLYMPICS

South Philly Review

Fifteen of the area's top pizza parlors compete for gold, silver and bronze medals in eight different pizza-related categories. Attendees of the event sample all-you-can-eat pizza from each vendor and vote for their favorite in each category. This evening event includes music, raffles, giveaways and more.

Event: Organized on own **Sponsors:** 8 – including beverage and snack companies, bread distributor, wireless providers, local hospital, car rental agencies, local casino and civic groups

Target audience: Adults 25 - 34 Date: July Planning: 5 months Cost of attendance: \$11 - \$20 Attendance: 801 - 900 Cost to host event: \$1,000 - \$2,500 Covered by sponsorships: 100% Net profit: \$10,000 - \$15,000

Staffing: 11 - 15 combination newspaper employees/ temporary workers

How promoted: House print and website ads, radio, online, Facebook, Twitter, guerilla marketing

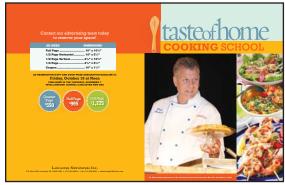


TASTE OF HOME COOKING SCHOOL

Intelligencer Journal/Lancaster New Era

Enjoy entertaining cooking demonstrations by a top culinary specialist, learn step-bystep expert techniques and receive a free gift bag filled with great products, coupons and Taste of Home magazines.





How promoted: House print and website ads, online, Facebook, Twitter

TASTE OF HOME COOKING SHOW

The Sentinel (Lewistown)

Watch a live cooking demonstration, interact with vendors and win door prizes. VIP ticketholders will be treated to a backstage tour and meet-and-greet session with the chef. Attendees receive gift bags containing free samples, recipes and information about local and national vendors and sponsors.

Event: Organized on own Sponsors: 6 – including an appliance store, grocer, furniture retailer, auto dealer, kitchen center and hospital Target audience: Women 18 and above Date: Fall Planning: One year Cost of attendance: \$11 - \$20 Attendance: 501 - 600 Cost to host event: \$5,000 - \$7,500 Covered by sponsorships: 100% Net profit: \$5,000 - \$7,500 Staffing: 11 - 15 newspaper employees



How promoted: House print and website ads, radio, billboards, online, Facebook, Twitter

TASTE OF THE ALLEGHENIES

Altoona Mirror

Celebrating local food heritage, lifestyle and indoor/outdoor living choices, this community event includes cooking demonstrations, a dairy dessert cooking contest, a coupon savings demonstration, a Canine Cuisine show and a "Camping in the Alleghenies" indoor and outdoor vendor show.

Event: Organized with two partners – an advertising agency and a television station **Sponsors:** 3 – including grocery store, restaurant

supply company and kitchen/gift retailer Target audience: Women 35 - 44 Date: May Planning: More than one year Cost of attendance: \$11 - \$20 Attendance: 2,001 - 2,500 Cost to host event: Over \$25,000 Covered by sponsorships: 41% - 50% Net profit: \$10,000 - \$15,000 Staffing: 16 - 20, combination of newspaper employees/temporary workers



How promoted: House print and website ads, broadcast television, cable, radio, billboards, online, mobile, Facebook, Twitter

TASTE OF PHILLY

Philadelphia Weekly

Philadelphia Weekly's unique culinary event in the heart of Center City. Enjoy the very latest dishes and cocktails from top city restaurants. Great food, great drinks and great music all evening long!

Event: Organized alone Sponsors: 4 Target audience: Adults 21 - 45 young professionals Date: November Planning: 3 months Cost of attendance: \$35

Attendance: 1,000

Staffing: 10 newspaper employees



How promoted: House print and website ads, contests to win tickets, broadcast, radio, Facebook, Twitter

TIMES FALL EXPO AND Taste of Home Cooking Show

Beaver County Times (Beaver)

A culinary specialist leads the popular cooking demonstration. A variety of exhibitors offer samples and products for purchase. Admission fee includes entrance to the Fall Expo and the Cooking School demonstration, a goodie bag and a complimentary Taste of Home digital magazine subscription. Premium priced VIP ticket package includes additional benefits.

Event: Organized Fall Expo on own – partnered with TOH for the cooking show portion

Sponsors: 3 Target audience: Women 55 and above Date: October Planning: 6 months Cost of attendance: \$11 - \$20 Attendance: 1,001 - 1,500 Cost to host event: \$5,000 - \$7,500 Covered by sponsorships: 21% - 30% Net profit: \$10,000 - \$15,000 Staffing: 6 - 10 newspaper employees How promoted: House print and website ads, Facebook, Twitter



Health and Wellness

Health Care Heroes

Bucks County Courier Times/ The Intelligencer (Levittown/Doylestown)

> Health O Rama Altoona Mirror

Health & Wellness Expo

Daily American (Somerset) Health care and wellness is a broad topic offering news media companies plenty of opportunities for events. Health care takes on many forms, from your primary care physician to a specialist, hospitals to holistic healers. In recent years, wellness has become a much talked about topic and more people are actively taking charge of their health. In fact, the average life expectancy in America has increased to 79 years. Event opportunities abound in this category; Cast a wide net and host a health and wellness expo, or narrow your focus and host an event with a more specific focus like healthy eating or caring for elderly parents.

Health and wellness-focused event vendors and sponsors may include:

- Assisted living communities
- Athletic equipment retailers
- Chiropractors
- Dance studios
- Diagnostic centers
- Drug stores/Pharmacies
- Farmers markets
- Grocery stores
- Gymnastic centers
- Gyms and fitness centers
- Health and wellness centers
- Health food stores
- Healthcare supply stores

- Health-themed non-profits and associations
- Hearing aid specialists
- Holistic doctors
- Hospitals and doctors'
 offices
- Nutritionists
- Personal trainers
- Senior centers
- Social service organizations
- Specialty health care providers
- Yoga centers/Instructors
- Zumba instructors

HEALTH CARE HEROES

Bucks County Courier Times/The Intelligencer

Health Care Heroes honors local health care professionals who go above and beyond their daily job duties. Top winners are chosen by an outside judging panel through a public nomination process via print and digital media advertising. Healthcare professionals in any field of the health care industry can qualify. Health Care Heroes includes a special editorial piece featuring the honorees with photos, healthcare focused editorial and advertising support.

Event: Organized with banquet facility Sponsors: 4 – including health care providers Target Audience: Adults 18 and above Date: April Planning: 3 months Cost of attendance: \$41 - \$50 Attendance: 201 - 300 Staffing: 6 - 10 newspaper employees How promoted: House print and website ads, Facebook and Twitter



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HEALTH O RAMA

Altoona Mirror

A health and wellness expo complete with seminars, doctors, businesses, vendors, exhibits, demonstrations and prizes.

Event: Organized alone; held at a local mall for one day

Sponsors: 5 - including hospitals, independent health care facilities and social service groups

Target Audience: Adults 55 and above

Date: August

Planning: 8 months

Cost of attendance: No charge

Attendance: 1,001 - 1,500

Cost to host event: Under \$1,000

Covered by sponsorships: 100%

Net profit: \$10,000 - \$15,000

Staffing: 6 - 10 newspaper employees

How promoted: House print and website ads, cable, radio, billboards, online, mobile, Facebook and Twitter



HEALTH & WELLNESS EXPO

Daily American (Somerset)

Held at a local mall, the Johnstown Galleria, this event was an opportunity to meet experts from leading area health and wellness businesses. Business vendors were on hand to educate and answer any questions regarding a variety of health-related fields.

Event: Organized with a regional hospital and Red Cross chapter

Sponsors: More than 15 – participating businesses pay for ad space and table space

Target Audience: Adults 45 - 54 Date: October Planning: 4 months Cost of Attendance: No charge Attendance: 301 - 400 Cost to host event: Under \$1,000 Covered by sponsorships: 100% Net profit: \$2,500 - \$5,000 Staffing: 6 - 10 newspaper employees How promoted: House print and website ads



Home & Garden

Home and Garden Show The Sentinel (Lewistown)

Times Home & Garden Show

Beaver Country Times (Beaver) More than half (52%) of homeowners plan to make a home improvement or addition this fall, according to the Zillow® Digs[™] Fall Home Improvement Trend and Spending Survey. While improving the look and feel of a space is still the key driver for recently completed home design projects, 54% of homeowners who have or will make improvements do so to increase their home's value, according to the second annual Houzz & Home survey. Eightyfour percent plan to redecorate their homes and 40% plan to build an addition or remodel in the next two years.

The most popular home improvement projects include bathroom and kitchen remodels, as well as home office design and playroom remodels, so be sure to include presentations and demonstrations that focus on these current trends at your home and garden event.

Contact the following sponsor categories to improve your revenue for your home and garden event:

- Antique shops
- Appliance stores
- Art galleries
- Banks
- Bathroom refitters
- Building material retailers
- Carpet and flooring stores
- Countertop retailers
- Driveway sealing companies
- Exterminators
- Fireplace stores
- Framing stores
- Furniture stores
- Heating/Cooling dealers

- Home accessories stores
- Home security retailers
- Interior decorators
- Kitchen cabinet refacers
- Landscapers
- Lawn care services
- Office supply stores
- Painters
- Power equipment suppliers
- Power washing businesses
- Rental companies
- Swimming pool installers
- Window cleaners
- Window covering stores
- Window retailers

Home and Garden Show

The Sentinel (Lewistown)

Seminars, presentations, door prizes and food are all a part of this special two-day event, which features local exhibitors and nationally known antiques appraiser, Dr. Lori, and other special guests.

Event: Organized alone Sponsors: 1 - an insurance agency Target audience: Adults 18 and above Date: April Planning: 6 months Cost of attendance: \$1 - \$10 Attendance: 1,001 - 1,500 Cost to host event: \$1,000 - \$2,500 Covered by sponsorships: 100% Net profit: \$5,000 - \$7,500 Staffing: 11 - 15 newspaper employees How promoted: House print and website ads, radio, online, Facebook, Twitter Tip: Home and Garden Show needs a draw to attract visitors – consider incorporating someone who is well



TIMES HOME & GARDEN SHOW

Beaver County Times (Beaver)

known in the programming.

Offers clinics, demonstrations, tips, ideas and products to help local residents spruce up for spring or tackle a special project they may have been putting off. Visitors can browse among 60-plus exhibitors, and be inspired by an HGTV's "Design Star" contestant's presentation.

Event: Organized alone

Sponsors: 3 – including Home Depot and other home improvement businesses Target audience: Adults 18 and above Date: Spring Planning: 6 months Cost of attendance: \$1 - \$10 Attendance: 1,001 - 1,500 Cost to host event: \$10,000 - \$15,000 Covered by sponsorships: 21% - 30% Net profit: \$10,000 - \$15,000

Staffing: 6 - 10 newspaper employees



How promoted: House print and website ads, radio, billboards, Facebook, Twitter, guerilla marketing, banners and yard signs

Music

Concerts in the Park Philadelphia Weekly

RockErie Music Awards

Erie Times-News

Zoo in Paradise & Beach Blast

The Morning Call (Allentown) Concerts have always been an inspiring form of entertainment and a great way for music fans to connect with their favorite artists. According to a recent study by LiveAnalytics, Americans are getting more passionate about concerts with 37% of music fans indicating that they will attend more concerts this year. Other key findings of the study include:

- Increased attendance at concerts is most evident among 25-34 and 45-54 year-olds.
- Concert attendance increased among people of all income brackets, especially those with the highest earnings.
- Concert attendees are more likely to attend other types of live events, including:
 - 45% attended live sports
 - 46% attended arts events
 - 26% attended family events
- Music fans attended twice as many music festivals compared to a year ago.
- 49% of music fans went to a club or theater concert.

Offering a sponsorship to businesses in these advertising categories is sure to be music to their ears:

- Amusement/Theme parks
- Art dealers
- Auto dealerships
- Banks
- Bars/Nightclubs
- Bookstores
- Caterers
- Clothing stores
- Colleges
- Concert venues

- Hair salons
- Health clubs
- Health insurance companies
- Hospitals
- Limousine services
- Musical instrument retailers
- Non-profit organizations
- Restaurants
- Supermarkets
- Taxi services

37

CONCERTS IN THE PARK

Philadelphia Weekly

Rock out in Rittenhouse Square during the annual "Concerts in the Park" series. The free concert series attracts thousands with live music from reputable local and national bands spanning musical genres from jazz to rock, country to R&B.

Event: Organized alone Sponsors: 1 presenting sponsor and 10 - 15 participating sponsors Target audience: Adults 18 - 34 young professionals Date: Summer Planning: 3 months Cost of attendance: No charge Attendance: 3,000 per event Staffing: 10 newspaper employees How promoted: House print and website ads,



Internet radio, Facebook, Twitter

ROCKERIE MUSIC AWARDS

Erie Times-News

A celebration of the local music that features a special guest host and live performances by song of the year nominees. The event honors the talent found in Erie's diverse music scene and especially original music.

Event: Organized alone Sponsors: 25 Target Audience: Adults 18 - 34 Date: September Planning: One year Cost of attendance: \$11 - \$20 Attendance: 1,001 - 1,500 Cost to host event: More than \$25,000 **Covered by sponsorships:** 21% - 30% Net profit: Under \$1,000 Staffing: 21 - 25 newspaper employees plus temporary employees How promoted: House print and website ads, billboards, online, Facebook





ZOO IN PARADISE & BEACH BLAST

The Morning Call (Allentown)

Concerts held at the Lehigh Valley Zoo with a Jimmy Buffett tribute band for the Zoo in Paradise event and Beach Boys for Beach Blast. All proceeds fund conservation efforts at the Zoo. The Morning Call handled all the marketing and promotion, and the zoo provided food, beverage and the band. The zoo paid *The Morning Call* a fee based on attendance at the event.

Event: Organized alone (or in conjunction with another sponsor(s)

Sponsors: 3

Target audience: Adults 21 and above

Date: Summer

Planning: 6 months

Cost of attendance: \$15 at the door, \$12 if you order through The Morning Call store

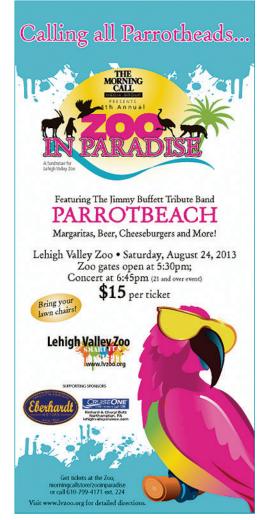
Attendance: 3,000 for Zoo In Paradise, 2,000 for Beach Blast

Covered by sponsorships: 20%

Net profit: \$20,000 for both events

Staffing: 15 newspaper employees and 12 Lehigh Valley Zoo employees

How promoted: House print and website ads, digital billboards, online, Facebook



Sports and Outdoors

Alleghenies Adventure Outdoor Show Altoona Mirror

Can You Beat Zeke Contest Reading Eagle

> Premier Performers All Sports Banquet The Almanac (McMurray)

The Central PA Outdoor &

Sports Show GantDaily.com (Clearfield)

The Varsity Cup

Erie Times-News

Sixty-two percent of Americans identify themselves as sports fans according to a recent Marist poll. Similarly, 66% of boys and 52% of girls play organized sports, and 73% of corporate executives participate in athletic activities.

Americans also take advantage of our outdoor spaces whether it's for hiking, hunting, fishing, camping or water sports. More than 140 million Americans make outdoor recreation a priority in their daily lives, spending nearly \$646 billion annually, according to a report from the Outdoor Industry Association.

Reach these active-minded consumers through a targeted event in your community. Topic themes can be directed to young athletes, fitness enthusiasts, fantasy sports participants or outdoor aficionados.

Contact the following sponsor categories to score revenue for your sports and outdoor-related event – they are sure to get in the game.

- Athletic footwear stores
- Bicycle shops
- Bowling centers
- Camping equipment/Supply stores
- Charter companies
- Chiropractors
- Clothing manufacturers/ Retailers
- Crossfit gyms
- Diagnostic imaging centers
- Dieticians/Nutritionists
- Fishing/Boating retailers
- Fitness centers
- Golf and tennis shops
- Grocery stores
- Health food stores
- Hunting and fishing clubs
 Hunting againment/Supply
- Hunting equipment/Supply stores
- Local convention and visitors bureau
- Local food and drink vendors

- Local sports clubs
- Men's health clubs
- Mountain resorts
- Orthopedic physicians
- Outdoor retailers
- Outdoor activity providers
- Outdoor media brands
- Personal trainers
- Physical therapists
- Produce stores
- Restaurants
- Ski shops
- Smoothie bars
- Spinning centers
- Sports apparel stores
- Sports equipment stores
- Sports teams
- Vitamin/Supplement retailers
- Women's health clubs
- Zipline tour companies

ALLEGHENIES ADVENTURE OUTDOOR SHOW

Altoona Mirror

Attendees of this two-day event held at a local convention center discover the latest trends, techniques and products to enhance their outdoors experience.

Event: Organized alone, uses some consultants on talent/ events, uses two floors of a local convention center for two days **Sponsors:** 3 – including outdoor retailers, outdoor media brands,

clothing manufacturers and retailers

Target audience: Men 45 - 54

Date: January

Planning: More than one year

Cost of attendance: \$1 - \$10

Attendance: More than 2,500

Cost to host event: \$20,000 - \$25,000

Covered by sponsorships: 31% - 40%

Net profit: \$7,500 - \$10,000



Staffing: More than 25, a combination of newspaper employees and temporary workers **How promoted:** House print and website ads, cable, radio, billboards, online, mobile, Facebook and Twitter



CAN YOU BEAT ZEKE CONTEST

Reading Eagle

Reading Eagle pigskin prognosticator challenges readers to beat his weekly NFL picks. Weekly winner receives a cash prize if they call in when their name is announced on the radio. A grand prize winner is awarded a trip to the Super Bowl or Pro Bowl.



PREMIER PERFORMERS ALL SPORTS BANQUET

The Almanac (McMurray)

An all-sports banquet honoring scholastic sports standouts.

Sponsors: 15

Target audience: High school athletes and their parents Date: May Planning: 3 months

Cost of attendance: \$30

Attendance: 100

Net profit: Under \$1,000

How promoted: House print ads, online, social media



THE CENTRAL PA OUTDOOR & SPORTS SHOW

GantDaily.com (Clearfield)

A showcase of vendors, distributors and displays dedicated to hunting and the great outdoors

Event: Partner with others to organize event Sponsors: 7 Target audience: Men 16-55 Date: March Planning: 4 months Cost of attendance: \$1-\$10 Attendance: 7,000-8,000 Cost to host event: \$10,000-\$15,000 Covered by sponsorships: 50%-75% Net profit: \$20,000-\$30,000 Staffing: 5 newspaper employees



How promoted: House website ads, online, targeted and niche print publications, TV, radio

THE VARSITY CUP

Erie Times-News

Awards dinner, including a keynote speaker, for local high school athletes and their families honoring six different categories: Male and Female Team of the Year, Male and Female Athlete of the Year, Coach of the Year and Fan Favorite.

Event Organized alone

Sponsors: 6 – including The Marines, a financial institution, auto dealership, carpet store, restaurant and sports store

Target audience: Students

Date: Summer

Planning: 6 months

Cost of attendance: \$11 - \$20

Attendance: 201 - 300

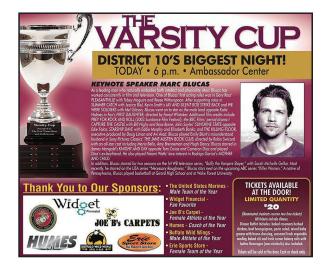
Cost to host event: \$7,500 - \$10,000

Covered by sponsorships: 71% - 80%

Net profit: Under \$1,000

Staffing: 6 - 10 newspaper employees

How promoted: House print and website ads, billboards, online, Facebook, Twitter



Students

Regional Scripps Spelling Bee The Philadelphia Tribune

Student Achieving Luncheon The Philadelphia Tribune According to the Institute of Education Sciences, about 50.1 million students are enrolled in public elementary and secondary schools this fall. Of these, 35.3 million are in pre-kindergarten through 8th grade and 148 million are in grades 9 through 12. These numbers don't take into account the 5.2 million students attending private schools. How is your news media organization reaching this market? More importantly, how is your organization reaching the parents and caregivers of these millions of students? Reach this audience with events that focus on students, like spelling bees, awards programs, back-to-school expos, college/career fairs and more.

Student-focused event vendors and sponsors may include:

- After school programs
- Banks/Credit unions
- Charter schools
- Colleges and universities
- Computer repair stores
- Craft supply stores
- Day care and preschools
- Girl Scouts/Boy Scouts
- Home school associations
- Investing companies
- Libraries
- Local non-profit organizations
- Parochial schools
- Private schools
- Public schools
- School/Office supply stores
- School uniform stores
- Trophy/Awards stores
- Tutors
- Virtual schools/Online learning



REGIONAL SCRIPPS SPELLING BEE

The Philadelphia Tribune

A regional Scripps spelling bee held in Philadelphia. The winner moves on to the Scripps National Spelling Bee in Washington, D.C.

Event: Organized alone Target Audience: School-age children and parents/ caregivers

Date: March



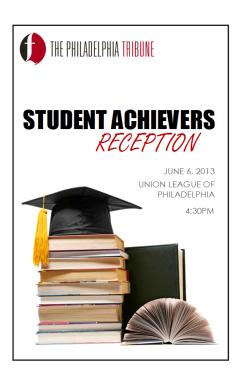
STUDENT ACHIEVING LUNCHEON

The Philadelphia Tribune

The Philadelphia Tribune designs a newspaper supplement/yearbook each year to honor the graduates of Philadelphia County high schools. The insert includes photos of the students and a history of each school. Each school also selects "student achievers" who are students who have overcome adversity – whether it be homelessness, drugs or another challenge, and have managed to graduate on time. The Philadelphia Tribune's reception honors these special students by inviting them and their families to a banquet that celebrates their achievement and success.

Event: Organized alone

Target Audience: School-age children and parents/caregivers



Women's

Pink: A Women's Event Intelligencer Journal/ Lancaster New Era

Purseonality Used Purse Sale

The Republican-Herald (Pottsville)

Women's Expo for Views and Voices Magazine The Herald

(Sharon)

Women's Showcase

The Tribune-Democrat (Johnstown) hree-quarters of women identify themselves as the primary shoppers for their households according to GfK MRI's Survey of the American Consumer. Likewise, women in the U.S. reported "controlling" nearly 73% of household spending in a study conducted by the Boston Consulting Group.

Other research found that one in three women would rather spend the day with their girlfriends than with their husbands, and six out of ten said they prefer going shopping with their girlfriends than with their partner because they offer better, more trustworthy advice.

By combining the buying power of this lucrative audience with their desire for a little "me time" with friends, you have the makings of a successful women's marketing event.

Include free manicures, facials, exciting makeovers, high fashion runway shows, haircuts, amazing spa treatments and massages, wellness information, as well as lots of free samples, gourmet tastings and delicacies to make it a women's event to remember.

Women's event vendors and sponsors may include:

- Bakeries
- Bathroom remodeling companies
- Candy shops
- Card shops
- Caterers
- Closet organization companies
- Clothing boutiques
- Cosmetic surgeons
- Cosmetics stores
- Cupcake/cookie bakers
- Dance instruction studios
- Day spas
- Florists
- Framing stores
- Gyms/fitness centers
- Hair salons
- Home decorating stores

- Home party representatives
- Hospitals
- Jewelry stores
- Kitchen makeover companies
- Kitchen supply stores
- Limousine services
- Massage therapists
- Meal preparation companies
- Nail salons
- Party entertainers
- Party supply stores
- Personal trainers
- Pottery shops
- Scrapbooking supply retailers
- Shoe stores
- Travel agents
- Wineries
- Women's health providers

PINK: A WOMEN'S EVENT

Intelligencer Journal/Lancaster New Era

A special event showcasing the latest products and services for women, including health and wellness, beauty, fitness, home, style, cooking, books, travel and much more, including a presentation by celebrity guests Giuliana and Bill Rancic.

Event: Organized alone Sponsors: 7 – including a healthcare system, auto dealer, jewelers, salons and spas Target Audience: Women 18 and above Date: October Planning: More than one year Cost of attendance: \$11 - \$20 Attendance: 1,501 - 2,000 Cost to host event: More than \$25,000 Covered by sponsorships: 51% - 60% Net profit: More than \$25,000 Staffing: 21 - 25 newspaper employees How promoted: House print and website ads, broadcast television, cable, radio, mobile, Facebook, Twitter





PURSEONALITY USED PURSE SALE

The Republican-Herald (Pottsville)

Partnering with Rotary Charities, purses were collected, priced and displayed at the event. Money was raised by selling the purses, selling table space to home party consultants and through Chinese auction ticket sales for items donated by the vendors.

Event: Organized in conjunction with Pottsville Rotary Charities Target Audience: Women 18 and above Date: October Planning: 2 months Cost of attendance: No charge Attendance: 301 - 400 Cost to host event: Under \$1,000 Covered by sponsorships: 0% Net profit: \$7,500 - \$10,000 Staffing: 1 - 5 newspaper employees How promoted: House print and website ads, Facebook



Women's Expo for Views and Voices Magazine

The Herald (Sharon)

Local business and hospitals showcase their products and services, and women are educated through a lecture series including important topics such a self defense and financial planning. Attendees look forward to the drawing for vendor-contributed prizes.

Sponsors: More than 15 including any business that hopes women will purchase from them

Target Audience: Women 18 and above
Date: Fall
Planning: 5 months
Cost of attendance: \$1 - \$10
Attendance: 2,000 - 2,500
Cost to host event: \$2,500 - \$5,000
Covered by sponsorships: 100%
Net profit: \$7,500 - \$10,000
Staffing: 6 - 10 newspaper employees
How promoted: House print and website ads, online, Facebook, Twitter



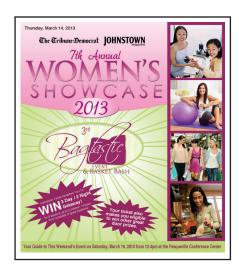
Women's Showcase

The Tribune-Democrat (Johnstown)

Merchants provide information and demonstrations on a variety of topics such as health issues, beauty and fitness, stress relief, finances, travel, housewares, makeup and jewelry. A gently-used purse sale and gift basket giveaway top off this popular event.

Event: Organized with a non-profit organization Sponsors: Various local businesses that support and educate women of all ages Target Audience: Women 25 - 34 Date: Spring Planning: 6 months Cost of attendance: \$1 - \$10 Attendance: 301 - 400 Cost to host event: \$1,000 - \$2,500 Covered by sponsorships: 0% Net profit: \$10,000 - \$15,000 Staffing: 6 - 10 newspaper employees How promoted: House print and website ads, radio,

online, mobile, Facebook, other social media



Partnerships/ Sponsorships

In addition to, or in lieu of, developing their own marketing events, many of Pennsylvania's newspapers have partnered with other organizations to sponsor or promote an event in their community. Being an event partner allows you to participate in the event without having the responsibility of finding the venue, scheduling speakers, recruiting exhibitors, driving attendance, managing logistics, etc. As a partner or sponsor, your newspaper organization can reap the benefits of being associated with the event without all of the legwork involved in launching your own event.

News media organizations are valuable marketing partners. You can provide some, or all, of the following to the event organizer:

- Print ads promoting the event
- Online banner ads promoting the event
- Mobile ads promoting the event
- Social media coverage promoting the event
- Editorial coverage of the event
- Photographic coverage of the event

In return, news media organizations can request the following from the event organizer:

- Logo/brand inclusion on all marketing materials for the event
- Signage at the event
- Display space at the event
- Opportunity to sell newspaper subscriptions at the event
- Speaking opportunity at the event

CARBON COUNTY COMMUNITY FAIR

The Times News (Lehighton)

The fair promotes agriculture in the county, instills strong values in our youth through the promotion of 4-H programs, provides good, old-fashioned family fun, while allowing youth-oriented, service, fraternal and religious organizations the opportunity to raise funds to promote their causes in our area communities.

Newspaper participation: Sponsor Target audience: Families with school-age children Date: Summer Planning: 2 months Cost of attendance: No charge Staffing: 1 - 5 combination newspaper employees/temporary workers How promoted: House print ads





CARBON COUNTY HOME, GARDEN AND BUSINESS EXPO

The Times News (Lehighton)

The Carbon County Chamber of Commerce and the Carbon Builders Association presents the Carbon County Exposition. The purpose of this event is to introduce the public and other businesses to the goods and services provided by the businesses and organizations in Carbon County and the surrounding area.

Newspaper participation: Sponsor Target audience: Families with school-age children Date: Spring Planning: 1 month or less Cost of attendance: No charge Attendance: 301 - 400 Staffing: 1 - 5 combination newspaper employees/temporary workers

How promoted: House print ads, online



GREENVILLE AREA CHAMBER OF COMMERCE EXPO

The Record-Argus (Greenville)

The expo draws a wide variety of exhibitors from independent small business owners to national and regional firms offering products and services to all segments of the marketplace. The event is attended by individual consumers, business owners and more.

Newspaper participation: Co-sponsor along with Greenville Area Chamber of Commerce Date: Winter Planning: 2 months Cost of attendance: \$1 - \$10 Attendance: 401 - 500 Cost to host event: Under \$1,000 Covered by sponsorships: 0% Net profit: Under \$1,000 Staffing: 1 - 5 newspaper employees How promoted: House print ads, online



HELLERTOWN COMMUNITY DAY FESTIVAL

The Times News (Lehighton)

Community Day is an annual gathering facilitating social interaction between residents, service organizations, and the business community, spotlighting the quality of life in our Saucon Valley. It includes children's activities, foods, dancing, live music and a car show.

Newspaper participation: Sponsor Target audience: Families with school-age children Date: Summer Planning: 4 months Cost of attendance: \$1 - \$10 Attendance: 601 - 700 Staffing: 1 - 5 combination newspaper employees/temporary workers How promoted: House print ads, cable, radio, Facebook



HIGH HOLIDAY WINE TASTING

Jewish Exponent (Philadelphia)

Event allows synagogues to promote themselves to the twenty- and thirty-year-old community by providing wine tasting and light hors d'oeuvres.

Newspaper participation: Sponsor in conjunction with the Philadelphia groups for Jewish graduate students and young professionals Target audience: Adults 25 - 34 Date: Summer Planning: 3 months Cost of attendance: No charge Attendance: 201 - 300 Cost to host event: Under \$1,000

Covered by sponsorships: 91% - 99%

Net profit: Under \$1,000

Staffing: 1 - 5 newspaper employees



How promoted: House print and website ads, online, Facebook, Twitter



THE HIT MEN CONCERT

Reading Eagle

Newspaper sold sponsorship blocks to advertisers and the ads appeared as part of the overall ad to promote the concert. Reading Eagle also shared in the revenue of the ticket sales.

Newspaper participation: Partnered with SMB to present the concert

Date: May



"Hit Men

HOME BUILDERS ASSOCIATION OF BERKS COUNTY'S PARADE OF HOMES

Reading Eagle

Tour newly constructed area homes that are judged on their exteriors, interiors, kitchens, baths, decorating and landscaping.

Newspaper participation: Sponsor

Sponsors: 10 – including banks, home building suppliers, flooring and HVAC contractors

Target audience: Adults 18 and above

Date: June

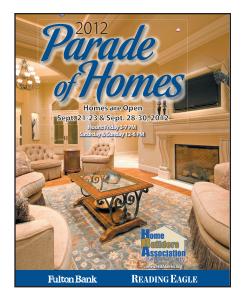
Planning: One year

Cost of attendance: No charge

Attendance: 901 - 1,000

Net profit: \$10,000 - \$15,000

How promoted: House print and website ads, radio, billboards, online, Facebook



ISRAELI INDEPENDENCE DAY CELEBRATION

Jewish Exponent (Philadelphia)

Design a float or march with your synagogue, school, camp or other community organization and show pride in our Jewish homeland. Enjoy fabulous Israeli food, entertainment, arts & crafts, dancing and shopping.

Newspaper participation: Sponsor in conjunction with the Jewish Federation of Greater Philadelphia

Target audience: Families with school-age children

Date: Spring

Planning: 6 months

Cost of attendance: No charge

Attendance: More than 2,500

Cost to host event: \$15,000 - \$20,000

Covered by sponsorships: 91% - 99%

Net profit: Under \$1,000

Staffing: 1 - 5 newspaper employees



How promoted: House print and website ads, direct mail, online, Facebook, Twitter

ΜΙΤΖΥΑΗ ΕΧΡΟ

Jewish Exponent (Philadelphia)

The Main Line Bar/Bat Mitzvah Expo is designed to help make the planning just a little easier. See, hear, touch and taste the latest trends in Mitzvah events. Live entertainment, samplings and a panel discussion on event planning are included.

Newspaper participation: Sponsor in conjunction with The **Baldwin School** Target audience: Families with school-age children Date: Spring Planning: 3 months Cost of attendance: No charge Attendance: 401 - 500 Cost to host event: \$5,000 - \$7,500 Covered by sponsorships: 91% - 99% Net profit: Under \$1,000 Staffing: 1 - 5 newspaper employees How promoted: House print and website ads, direct mail, online, Facebook, Twitter

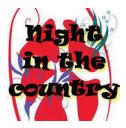


NORTHWESTERN NIGHT IN THE COUNTRY

The Times News (Lehighton)

The event includes a live country band, car cruise, DJ, Chinese auction, food and a fireworks display.

Newspaper participation: Sponsor Target audience: Families with school-age children Date: Summer Planning: 2 months Cost of attendance: No charge Attendance: 101 - 200 Staffing: 1 - 5 combination newspaper employees/temporary workers How promoted: House print ads, Facebook

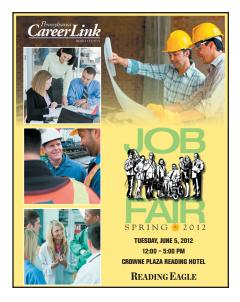


PA CAREERLINK BERKS COUNTY JOB FAIR

Reading Eagle

Targeting those who are seeking employment or are considering a career change, this is an opportunity to meet with a large number of employers representing a variety of businesses in the area.

Newspaper participation: Sponsor and sells booths Target audience: Adults 18 and above Date: Spring Planning: 6 months Cost of attendance: No charge Attendance: 1,001 - 1,500 Net profit: \$10,000 - \$15,000 How promoted: House print and website ads, billboards, online



PHILLIES JEWISH HERITAGE NIGHT

Jewish Exponent (Philadelphia)

A special night at Citizens Bank Park celebrating Jewish culture featuring great kosher food and entertainment. The first 2,500 fans that purchase tickets receive a coupon for an exclusive Phillies yarmulke.





How promoted: House print and website ads, online, Facebook, Twitter

SCHNECKSVILLE COMMUNITY FAIR

The Times News (Lehighton)

Community Fair that provides fun for the whole family including all mechanical carnival rides (20+), competitive/4-H exhibits, shows, and entertainment featuring the Gator Boys Road Show, hot air balloon rides (weather-dependent, extra fee), and fireworks.

Newspaper participation: Sponsor Target audience: Families with school-age children Date: Summer Planning time: 2 months Cost of attendance: \$1 - \$10 Attendance: 401 - 500 Staffing: 1 - 5 combination newspaper employees/ temporary workers How promoted: House print ads, cable, online, Facebook



SIXERS JEWISH HERITAGE NIGHT

Jewish Exponent (Philadelphia)

Regular season Philadelphia 76ers basketball game with Jewish-themed promotions.

Newspaper participation: Sponsor in conjunction with the Philadelphia 76ers Target audience: Families with school-age children Date: Winter Planning: 6 months Cost of attendance: \$21 - \$30 Attendance: 1,501 - 2,000 Cost to host event: Under \$1,000 Covered by sponsorships: 91% - 99% Net profit: Under \$1,000

Staffing: 1 - 5 newspaper employees

How promoted: House print and website ads, online, Facebook, Twitter



EVENT BEST PRACTICES AND HELPFUL HINTS

We asked our members to share any suggestions or lessons learned from the events they coordinated or participated in that would help improve the process or generate more revenue. Here are the responses:

EVENT COORDINATION IDEAS:

- It is never too early to secure your date and begin planning.
- Put a limit on attendance of the event to avoid overcrowding.
- Attention to detail is vital. Consider all aspects of the event time, place, invitations and/or marketing materials, food/refreshments, decorations and/or set-up needs, guest/attendee lists, seating charts, name tags, entertainment/speakers, floor plans – and plan accordingly.
- Determine a fair entry fee for attendees.
- Be sure that there is adequate parking at the selected venue.
- Bundle as much value as possible in sponsorship packages in order to attract as many sponsors as possible.
- Offer three tiers of sponsorship levels including a category-exclusive sponsorship that's available at a premium price.
- A full vendor/exhibitor area due to lower vendor fees is better in the long-term.
- If samples are being handed out, space vendors around the room to avoid a bottleneck.
- Form committees from different departments and assign responsibilities accordingly.
- Assign duties according to a person's strengths so they can perform the task(s) with competency.
- Always have an assigned job for each worker. If people feel underutilized, they will not want to volunteer again.
- Your event should be fun and relaxed and be more about your audience than about you. Avoid doing an infomercial or hard sell.
- An event must be marketed well in order to be successful. Use media options that speak directly to your target audience, and give them a reason to come to your event.
- It's important to attract guests to your event by advertising outside of just your print product.

Continued on Page 58

57

MARKETING EVENT BEST PRACTICES AND HELPFUL HINTS

 including Facebook, Twitter and YouTube. Never be afraid to ask for help. Solicit feedback from attendees through informal exit polling or after-event email survey. As soon as the event is over, have a debrief within two days and write down suggestions for next year while everything is still fresh in everyone's minds. MANAGING YOUR EXPENSES: Everything is negotiable when dealing with a third-party facility. Look for hidden charges (dumpster rental, electricity charge for booths not using electric, outrageous technology/video fees) and negotiate them out of the contract. Trade services with vendors whenever possible to reduce out-of-pocket expenses. Cover your operating costs with sponsorships and vendor booth spaces. When you've established a relationship with a venue, don't ask them for a proposal of their fees. Rather, give them a proposal of what you're willing to spend. Ask local non-profit organizations to help with "free" staffing in exchange for a small donati their cause or a free booth space – this will help save on staffing costs. Ask sponsors to donate a raffle prize or contribute something to the show "goodie" bag. Use fraternity boys or other community groups who need community service hours to ass with set-up, teardown and clean-up. REVENUE GENERATING IDEAS: Adding a special section to complement the event provides increased value and exposure a generates more advertising revenue. Require vendors to take out an ad in the event program/booklet. Increase sponsorship pricing after the first year of the event since the value in participating been established. Use the marketing event to promote and sell subscriptions to your print and online newspa Price tickets to events so that the per person cost is for the "basic" ticket, and offer a second. 		
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GENERATE REVENUE FOR YOUR NEWS MEDIA ORGANIZATION THROUGH EVENTS

WHITE PAPER

Successful news media organizations are diversifying their revenue-generating platforms to include event marketing. Whether the goal of the event is to build the news media brand, attract new readers or simply boost profits, hosting a marketing event will give your newspaper valuable visibility in your marketplace.

Events must be memorable to make an impact. When done well, they have the power to create a lasting and powerful positive impression of your news media organization. By allowing people to experience and interact with your company while participating in an event that you have sponsored, you are making an important connection with readers and advertisers.

Conducting a marketing event is a sizable undertaking that can yield very lucrative results. Begin the planning process early, and use the steps listed below as a guide to help keep you on track.

STEPS FOR ORGANIZING A SUCCESSFUL EVENT

- 1. Identify a topic or cause for your event.
- 2. Define your target audience.
- 3. Determine the date and time for your event.
- 4. Establish a budget.
- 5. Develop a planning timeline leading up to the event.
- 6. Select a venue.
 - 7. Set realistic and targeted goals for the event.
- 8. Secure sponsors and exhibitors.
 - 9. Develop a creative theme for the event.
- 10. Determine staffing needs.
 - 11. Promote the event.
 - 12. Prepare for the event.
 - 13. Confirm all plans one week prior to the event.
 - 14. Set up one day before the event.
 - 15. Execute.
 - 16. Conclude.
 - 17. Begin planning for your next marketing event!

Continued on Page 60

BIG BOOK OF EVENTS

IDENTIFY A TOPIC FOR YOUR EVENT:

As the host of an event, you have full control over the event's content. Find events that are immune to economic cycles such as bridal shows or a seniors' expo. Select a topic that will resonate with your readers and members of your community. Consider the unique preferences of your local market. Your goal is to entice, entertain and enrich attendees. Identify the best forum to conduct your event – whether it is a large business expo, or a more intimate awards ceremony.

• TARGET AUDIENCE:

Who is the audience that you would like to attract to your event? Identify them by gender, age or any other distinguishing demographic or psychographic characteristics (sports enthusiasts, recently engaged, nearing retirement, etc.). Consider marketing to a secondary target audience as well. For example, if you are conducting a Seniors Expo, adult children of your target audience may be interested in accompanying their parents.

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SCHEDULE THE EVENT:

Select a date and time for your event that can easily and conveniently fit into the schedule of your target audience. If you are targeting adults who work full-time, plan your event for a weekend when they are more likely to be available.

ESTABLISH A BUDGET:

Prepare a realistic budget for the event and adhere to it. Determine the price you will charge for admission and sponsorship/vendor opportunities and enter it as revenue on the credit side of your budget. Include expenses such as venue costs, catering, staffing, Internet fees, transportation, signage, collateral, gifts and giveaways, AV equipment rental, speaker costs, promotional materials design, printing and mailing costs, security, and insurance on the debit side.

• **DEVELOP A TIMELINE:**

Develop a detailed schedule of what you need to accomplish each week leading up to the event to help keep you on track with your planning, and add 3 - 4 weeks to account for the unexpected. Determine your agenda for the event, and how you will sell tickets to it (online, by phone, inperson, at the event, etc.).

SELECT A VENUE:

Research and visit various facilities in your market that have enough space to accommodate your event factoring in such things as attendance estimates, vendor/sponsor display space requirements, and open spaces for a stage, gathering area, refreshments, etc. When you have selected a location, finalize the paperwork to secure the date.

CE'

• SETTING GOALS:

Clearly define the objectives for your event to help measure results. Do you want to secure an audience of a particular size or a certain number of sponsors? Do you want to sell a certain amount of tickets by an established date? What are your revenue goals? Be sure to include revenue goals
 from businesses (sponsors/exhibitors) and individuals (attendees).

Continued on Page 61

SPONSORS/EXHIBITORS:

A great way to offset the cost of hosting your own event is to offer sponsorship and exhibitor opportunities to local businesses that may or may not include display space. Tap into different budgets when making the sale because although a company's ad budget may be declining, their promotional budget is likely growing.

Design a marketing flyer that lists the details of the event (name, date, time, location, target audience) and include the proposed agenda in case someone is interested in sponsoring a particular segment of the event. Package together various levels of sponsorship opportunities at different price points. Include display space at the venue, logo placement on event materials including promotional pieces, ability to include promotional materials in the event welcome bag, signage opportunities, access to registrant list, sponsored email blast, and the possibility of a speaking opportunity.

Add a group of non-advertisers to your prospect list. Businesses that may not be advertising in your newspaper may be a good match for becoming a sponsor at your event if it targets their desired audience.

BRAND THE EVENT:

Develop a theme for the event that can be incorporated into the venue, food, decorations and promotional materials. If you are developing a girl's night out event, use a glamorous color scheme of black, silver, pink and leopard print, for example. Serve beverages in cocktail glasses and keep the lighting dimmed. Ask guests to "dress to impress."

STAFFING:

At a minimum, your staffing needs will include people at the registration table, individuals who are mingling with guests in the space the event is taking place, and people to coordinate the activities behind the scenes, as well as those who will ensure that speakers or performers are at their assigned place at the proper time. If you are providing refreshments, someone will need to keep tabs on restocking as necessary.

Many newspapers in Pennsylvania use their own staff members to man their events. They volunteer their time at the event in exchange for a day off. Don't forget to use this opportunity to sell newspaper subscriptions at your event – it's a no-extra-cost side benefit of the events business, so designate someone to assume this role.

• **PROMOTION:**

 When investing so much time and energy into planning your event, ensure its success by communicating with your audience as early and often as possible. Frequent promotion will help to create top-of-mind awareness and increase attendance at the event.

Create excitement and interest in the event by promoting it through several touch points. As

- a news media organization, you have easy access to running house ads for the event in your
- newspaper, on your website and on newspaper rack cards. If you have the ability to do so, include promotion through your mobile product, email list, Facebook page, and through other social media
- outlets such as Twitter. Be sure to include social-sharing buttons across all of your marketing
- outlets such as IWITTER. Be sure to include social-sharing buttons across all of your marke
- materials to enable easy and effortless sharing.

If your budget allows, or if you can engage in a trade deal with another medium, you can complement your promotional efforts with radio, cable, broadcast, billboard or direct mail advertising.

Leveraging your sponsors/vendors is also a great way to promote an event. They can send emails to their database and promote the event through their social media channels, which adds more value than just promoting the event alone.

CREATE A TIMELINE

A suggested promotional timeline is as follows:

8 weeks prior:

- Develop a schedule for event promotions and announcements.
- Design visual elements to support your event across all media channels. Your graphic should be eye-catching and include relevant information about the event like name, location, date, time, hashtag, and a registration link.
 - Create event pages on Facebook and LinkedIn and an event-themed Pinterest board.
 - Assign a reporter, photographer and blogger to capture the event.

6 weeks prior:

- Promote event through house print and web ads and social media up until the time of the event 2-3/week.
- Set up a hashtag for your event on Twitter.
- Build Twitter lists to include speakers, sponsors and people who are already mentioning your event. Tweet and retweet this audience with your agenda.
- Engage in influencer outreach. Identify people who are known to be influential or experts about a topic that's relevant to your special event (such as a local wedding blogger if you are hosting a bridal expo), and send them a personal invitation to the event.
 - Pre-arrange short video interviews with keynote speakers or other influential guests that can be posted to your website and social media accounts.

4 weeks prior:

- Schedule a series of Tweets about your event and encourage sponsors to promote the event as well.
 - Post the event on your Facebook page and refresh the copy every week leading up to the event. Be sure to include visual content, not just text.
 - Promote your event on your LinkedIn profile and to any relevant LinkedIn groups to get some additional exposure. Encourage your employees to do the same.
 - Pin event-related images to Pinterest board every week.
 - Post promotional rack cards on your newspaper's boxes throughout your community.

3 weeks prior:

- Send email invitation to your subscriber list.
- 1 2 weeks prior:
 - Send email welcome and reminder to those who have registered.

Continued on Page 63

CREATE A TIMELINE (CONT.)

At the event:

- Have someone monitor your Twitter account to engage with attendees and reply to any questions or comments.
- If you have a blogger on staff, ask them to do a live blog so you can engage your readers with details of the event.
- Interview attendees, speakers, sponsors and influencers to create blog and social media content.

PREPARATION:

Distributing promotional bags filled with brochures and gift items is a nice way to greet your guests and provide them with a souvenir from your marketing event. Require your sponsors and exhibitors to provide something to go inside of it. Prepare the bags a week or so before the event, and be sure to have extras on hand. You don't want to run out of stock and have disappointed attendees.

Put together an emergency kit. It's always good to be prepared for anything that might come up. The contents of your kit might include: Pain relievers, upset stomach remedies, throat lozenges, band-aids, tissues, mini sewing kit, scissors, stapler and extra staples, scotch tape, pens, highlighters, sharpies, notepads, super glue, cell phone/laptop chargers, extra batteries, all-purpose cleaner.

CONFIRMATION:

Contact sponsors, vendors, speakers, entertainers, staffers, reporters, photographers, bloggers, etc. one week prior to the event to confirm their participation and answer any last minute questions. Visit the venue and make any last-minute changes to the room layout, seating arrangements, technology requirements, or menu, as necessary. Confirm the delivery of any rental equipment, linens, food and drink, etc., and include the information on your event-day schedule.

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GET READY, GET SET...:

The day before the event, deliver the promotional bags to the event venue and set-up the registration table, sponsor/vendor area, and refreshment area, as well as address any other details that can be prepared in advance.

- Create a detailed schedule to keep track of everything from the time the food arrives, to
 speaker schedules and staff changes throughout the day. Include contact information for all staff members on the schedule in case someone needs to be reached during the day. Print multiple
 copies and have them available at various touch points throughout the event.
- Meet with those who will be staffing the event to review the schedule and discuss
- expectations. Representatives of your newspaper should act professionally. They should be
- neatly dressed and greet guests in a warm, friendly and approachable manner. Everyone should
- be clear on their position and purpose, and be aware that they should go out there as a team
- representing the newspaper.

Continued on Page 64

GO:

- During the event, be sure that all guests, sponsors, vendors, etc. feel welcomed. Monitor the room temperature, and keep track of the registration table, gift bag supply, food and entertainment.
- Be sure that someone is monitoring and posting to your social network pages. Being active
 on social media during the event is essential to your promotional strategy. Since the event is
- happening in real time, attendees often use social networks to get updates and to engage with other participants who are in attendance.
- You can use a social monitoring tool such as HootSuite to look for mentions about the event. Retweet and reply back to interesting points and questions from attendees. Encourage
- employees who are attending the event to also contribute by posting updates, photos, and retweeting as well. This can help to spread the conversation across the socialsphere in real time.
- Since Facebook is so visual in nature, be sure to post eye-catching photos of the event on your newspaper's page for attendees to view in photo albums after the event.

WRAPPING THINGS UP:

- Be sure to send a note to each sponsor/vendor, speaker or entertainer to thank them for participating in your event, and encourage them to be a part of any future events your newspaper may be organizing.
- Send out post-event surveys to those who attended to measure the success of the event, and identify areas of improvement for the next time.
- Gather feedback from staff members who were in attendance at the event to collect any additional anecdotal comments or concerns.
- Compare the results of the event against the goals that were set early in the planning process
 to help measure success and identify opportunities for future improvement.
- Now that your successful event has come to a close, your revenue-generating opportunities have not necessarily ended. Use the information that was gathered when planning the event, as well as the feedback received, as a content platform for a new product. Perhaps you conducted a very successful Kids Expo that reached an underserved market of young readers and their parents. Turn your success from the event into a new special section or magazine dedicated to kids. In addition to increasing your readership base, you will also be creating a new opportunity and revenue stream for your newspaper.
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SAMPLE EVENT SPONSORSHIP TEMPLATE

Event Details: The Hometown Newspaper's Women's Expo offers women age 18 - 65 the
opportunity to spend a fun and informative day out with their female family and friends. The
event will showcase the latest products and services for women, including: health and wellness,

beauty, fitness, home, style, cooking, books, travel and much more.

Event Name: Hometown Newspaper's Women's Expo

- Date and Time: Saturday, February 1, 2014 9:00 am 3:00 pm
- Location of the event The Grand Ballroom at the Center City Hotel

AGENDA FOR THE EVENT:

- 9 am: Expo opens to public coffee and tea sponsorship available
 9:30 am: Cooking demonstration sponsorship available
 10 am: Fashion show begins gift bag sponsorship available
 10:30 am: Home makeover presentation begins sponsorship available
 11 am: Wellness screenings begin sponsorship available
 11:30 am: Hair makeover demonstration sponsorship available
 - **12 pm:** Cosmetics demonstrations begin *sponsorship available*
 - **1 pm:** Chair massages begin *sponsorship available*
 - 2 pm: Coffee bar opens sponsorship available

SPONSORSHIP PROGRAMS:

- \$2,500 Platinum Sponsorship Package
 One sponsorship opportunity as listed in the above agenda (as available)
 6-foot display table at the event
 Logo on event promotional materials
 - Signage at the event
 - Full-page ad in event program
 - One-page collateral piece included in gift bag
 - One sponsored email blast
 - Introduction at sponsored session
 - \$1,500 Gold Sponsorship Package
 - 6-foot display table at the event
 - Logo on event promotional materials
 - Signage at the event
 - Half-page ad in event program
 - One-page collateral piece included in gift bag
 - One sponsored email blast

Continued on Page 66

SAMPLE EVENT SPONSORSHIP TEMPLATE

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•	SPONSORSHIP PROGRAMS (CONT.):
•	\$1,000 – Silver Sponsorship Package
•	6-foot display table at the event
•	Logo on event promotional materials
•	Signage at the event
•	Quarter-page ad in event program
•	 One-page collateral piece included in gift bag
•	\$500 – Bronze Sponsorship Package
•	 6-foot display table at the event
•	 Logo on event promotional materials
•	Signage at the event
•	Business card size ad in event program
	One-page collateral piece included in gift bag
	SPONSOR AGREEMENT:
•	SPONSOR AGREEMENT:
•	Company Name:
•	Contact Name:
•	Title:
•	Mailing Address:
•	Email:
•	Phone:
•	
•	Signature:
•	Date:
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•	Terms & Conditions
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